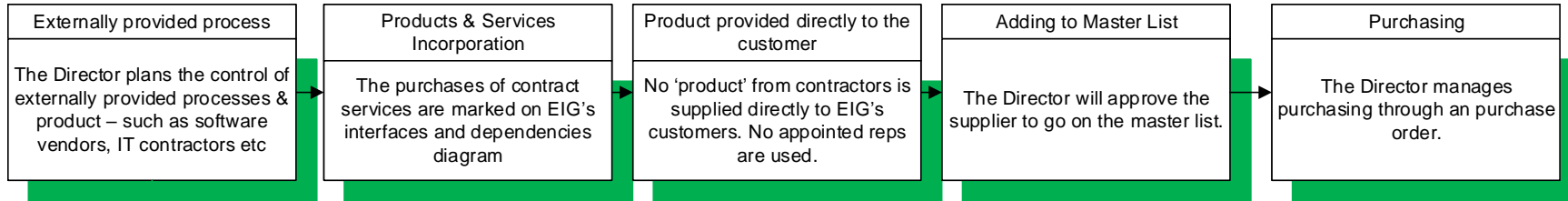


**Responsibilities:**  
The Director is responsible for this process

High Level Process

START



Work Instruction

New suppliers are assessed using a supplier evaluation form

New customers will be evaluated to address: quality control, performance & delivery



A master list of approved suppliers is maintained.

8.4.3 Information for external providers:

1. Clear requirements of products
2. Approval of product / service
3. Methods of test
4. Release of product
5. Necessary competence
6. Verification & validation activities that the organisation or its customers intends to perform at the external providers' premises.

